Regulations on Committees

Amended May 18, 1992 Amended May 1, 2001 Amended Dec. 1, 2009
Amended Mar. 1, 1995 Amended Jul. 6, 2005 Amended Nov. 26, 2010

Chapter 1 General Provisions

Article 1 (Purpose) These regulations seek to ensure the unified, efficient operation of the various committees established at Pohang University of Science and Technology (hereinafter referred to as “University”).

Article 2 (Application Scope) These regulations shall apply to the committees specified herein among those established in the University.

Article 3 (Permission for Establishment) An office wishing to establish a committee shall obtain approval from the President of the University in advance. (Amended December 1, 2009)

Article 4 (Composition) ① A committee shall have a chair; if necessary, it may have a vice chair or standing members.
② If necessary for its particular duties, a committee may have a subcommittee based on the relevant regulations; except when presenting a case to the University Administration Council, a single case shall be reviewed by a single committee only.

Article 5 (Appointment and Term of Office) ① The chair of a committee shall be appointed by the President of the University; the vice chair of the committee and its members shall be appointed by the President of the University with a recommendation from the chair of the committee.
② A committee member’s term of office shall be two years; the term of office of a committee member who is appointed to fill a vacancy shall be the remaining term of his/her predecessor. If deemed necessary for the operation of a committee, however, the term of office may be set separately. (Amended December 1, 2009)

Article 6 (Duties of the Chair of the Committee) The chair of a committee shall oversee the committee’s affairs and represent the committee.

Article 7 (Convening a Meeting and Passing a Resolution) ① A committee meeting shall be convened by the chair of a committee; if requested by one-third or more of the members currently holding a seat in the committee or the President of the University, the chair of the committee shall convene a meeting without delay.
② A quorum shall be declared when a majority of the committee members are present. A resolution shall be passed based on the majority vote of the members in attendance. In case of a tie, however, the chair of the committee shall have a casting vote.
Article 8 (Secretary and Clerk) ① A secretary and a clerk may be appointed to assist a committee in handling with its affairs.
② The director of the team in charge of the relevant work shall be appointed as secretary.

Article 9 (Conference-Related Expenses) The committee members and the secretary may be paid for conference-related expenses within the range of the budget.

Chapter 2 Academic Affairs Committee <Deleted>

Article 10 (Deleted July 30, 2008)
Article 10-2 (Deleted July 30, 2008)
Article 10-3 (Deleted July 30, 2008)
Article 10-4 (Deleted July 30, 2008)

Chapter 3 <Deleted>

Article 11 (Deleted October 12, 2006)
Article 12 (Deleted October 12, 2006)

Chapter 4 Planning and Budget Committee

Article 13 (Composition) ① The Vice President of Planning shall be appointed Chair of the Planning and Budget Committee.
② Members of the Planning and Budget Committee shall be appointed by the President of the University from among tenured/tenure-track faculty members and full-time regular staff members.

Article 14 (Functions) The Planning and Budget Committee shall deliberate on the following matters:
1. Matters concerning the short- and long-term development plans of the University
2. Important matters concerning the changes in administrative organizations
3. Matters concerning decisions on scholarships and tuitions
4. Important matters concerning the establishment, amendment, and abolishment of the regulations under its jurisdiction
5. Matters concerning improvement plans for major policies under its jurisdiction
6. Matters concerning budgeting and major business plans for the following year
7. Establishment of mid- and long-term plans for construction of University facilities
8. Important matters concerning the operation of the University Advancement Fund (Amended July 6, 2005)

Article 15 (Subcommittees) ① The Planning and Budget Committee shall have a University Advancement Subcommittee and a Facilities Subcommittee.
The University Advancement Subcommittee shall deliberate on the following matters and report to the Planning and Budget Committee:
1. Review of the organizational structure and its personnel capacity
2. Decisions on the student enrollment capacity
3. Planning and adjustment of budgets
4. Sister universities and international cooperation

The Facilities Subcommittee shall deliberate on the following matters and report to the Planning and Budget Committee:
1. Planning and adjustment of facilities plans
2. Plans for the utilization and allocation of buildings and facilities
3. Plans for creating better environments
4. Other important matters concerning facilities

Article 16 (Subcommittee Members) ① Subcommittee members shall be appointed from among the Planning and Budget Committee members by the President of the University.
② The chair of the subcommittee shall be elected from among the members.

Article 17 (Standing Members) ① A subcommittee may have a few standing members.
② Standing members shall be appointed from among the subcommittee members by the President of the University.
③ Standing members shall study the matters under its jurisdiction and develop plans at the order of the chair of the subcommittee.

Chapter 5 Admissions Committee (Amended December 16, 2008)

Article 18 (Admissions Committee) The Admissions Committee shall deliberate on important policies concerning admissions to the University and participate in the admissions review process. (Amended February 6, 2013)

Article 18-2 (Composition) ① The Vice President of Admissions and Student Affairs shall be appointed Chair of the Admissions Committee.
② The Admissions Committee shall consist of the Vice President of Admissions and Student Affairs, the Director of Undergraduate Admissions, and full-time admissions officers and faculty admissions officers provided in the Internal Rules on the Operation of Undergraduate Admissions. (Amended March 1, 2010)
③ (Deleted February 6, 2013)

Article 19 (Functions) ① The Admissions Committee shall participate in the admissions review process and conduct admission evaluations.
② The Admissions Committee shall deliberate on the following matters:
1. Admission policies and admission review plans
2. Admissions guidelines and student recruitment strategies and policies
3. Other important matters concerning admissions

Article 20 (Deleted December 16, 2008)
Chapter 6 Research & Industry Relations Committee

**Article 21 (Composition)** The Research & Industry Relations Committee (hereinafter referred to as “Committee”) shall be organized as follows (Amended March 1, 2012):

1. The Committee shall have a Chair and Committee members.
2. The Vice President of Research and Industry Affairs shall assume the Chair of the Committee.
3. Committee members shall be chosen from among staff and faculty members in consideration of their departments and research areas. The appointment of the Committee members shall be made by the President of the University with a recommendation from the Chair of the Committee.

**Article 22 (Functions)** The Committee shall deliberate on the following matters (Amended March 1, 2012):

1. Matters concerning basic operational policies on academia-industry collaboration
2. Matters concerning proposals, evaluations, and results reporting for academia-industry collaboration projects and research programs
3. Development of short- and long-term research plans and the establishment, amendment, and abolishment of regulations pertaining to research
4. Matters concerning approvals, adjustments, and changes with regard to research projects
5. Matters concerning the implementation of various research projects and the assessment & utilization of their results
6. Matters concerning the management of sponsored research funds, research overheads, and other academic or academia-industry research funds
7. Matters concerning the opening and closing of affiliated research centers
8. Matters concerning the allocations and executions of internal research grants
9. Other important matters concerning research and industry relations affairs
10. Matters concerning the payment of compensations for employee inventions
11. Matters concerning the operation of the School Enterprise (NSB POSTECH, Inc.) and POSTECH Techno Holdings

**Article 23 (Subcommittee)** If deemed necessary by the Chair of the Committee for smooth fulfillment of the Committee’s duties, a subcommittee may be organized.

Chapter 7 Academic Information Committee

**Article 24 (Composition)** ① The Vice President of Academic Information Affairs shall be appointed Chair of the Academic Information Committee.

② Members of the Academic Information Committee shall be tenure-track/tenured faculty members and full-time regular staff members appointed by the President of the University with a recommendation from the Chair of the Committee.
Depending on the matter at hand, the director of the team in charge of the relevant work shall be appointed Secretary.

**Article 25 (Functions)** The Academic Information Committee shall deliberate on the following matters:
1. Important matters concerning the fostering of a healthy digital information culture in the University
2. Necessary matters for the operation of the Office of Academic Information Affairs
3. Matters concerning the implementation plans for information processing and computing environments in the University
4. Budget for the purchase of books and policy suggestions
5. Other necessary matters for the development of a sound research information culture

**Article 26 (Review Criteria for Distributed Information)** Matters concerning the review criteria for distributed information as necessary for the operation of the Academic Information Committee shall be determined separately.

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**Chapter 8 Student Affairs Committee**

**Article 27 (Establishment)** The Student Affairs Committee shall be organized to deliberate on matters concerning student guidance and an efficient operation of the scholarships.

**Article 28 (Composition)** ① The Student Affairs Committee shall consist of the Vice President of Admissions and Student Affairs, dormitory directors, a professor in charge of physical education, and heads of academic departments (or professors recommended by the heads of academic departments).
② The Vice President of Admissions and Student Affairs shall be appointed Chair of the Student Affairs Committee.
③ The director of the Undergraduate Student Affairs Team shall be appointed Secretary of the Student Affairs Committee.

**Article 29 (Functions)** The Student Affairs Committee shall deliberate on the following matters:
1. Matters concerning student guidance policies (registration of student organizations, amendment of the Constitution of the Undergraduate Student Association, etc.)
2. Matters concerning awards for and disciplinary measures against students (except for matters relating to academic affairs)
3. Important matters concerning the operation of undergraduate students’ scholarships
4. Matters concerning important policies on the operation of dormitories and graduate student apartments (moving in and moving out, fee standards, etc.)

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**Chapter 9 Cultural Programs Committee**

**Article 30 (Composition)** ① The Vice President of Admissions and Student Affairs shall be appointed Chair of the Cultural Program Committee.
② Cultural Program Committee members shall be tenured/tenure-track faculty members and full-time regular staff members appointed by the President of the University with a recommendation from the Chair of the Committee.

③ The Cultural Program Committee shall have one Secretary; the director of the team in charge of the relevant work shall be appointed Secretary.

Article 31 (Functions) The Cultural Program Committee shall deliberate on the following matters:
1. Important matters concerning policies pertaining to the cultural life of members of the University and their operation
2. Matters concerning the selection of programs to be hosted
3. Matters concerning the assessment on Culture Colloquium winners
4. Other matters concerning the operation of cultural programs

Chapter 10 Education Committee

Article 32 (Composition) ① The Education Committee shall consist of around 20 members including the Chair of the Education Committee. (Amended October 12, 2006)
② The Vice President of Academic Affairs shall be appointed Chair of the Education Committee. The Dean of Graduate School, the Vice President of Admissions and Student Affairs and the Director of the POSTECH Center for Excellence in Education shall be appointed as ex officio members. In addition, faculty representatives from each department including the Division of Humanities and Social Sciences who are interested in educational matters shall be appointed Committee members by the President of the University with a recommendation from the Chair of the Committee. (Amended October 12, 2006)
③ A subcommittee may be organized by a resolution of the Education Committee. (Amended October 12, 2006)

Article 33 (Functions) The Education Committee shall examine and deliberate on the following matters (Established December 23, 2005):
1. Matters concerning educational visions and goals
2. Matters concerning education policies
3. Matters concerning the planning and operation of curricula (Amended October 12, 2006)
4. Matters concerning the Education Verification System and innovations in science and engineering education (Amended October 12, 2006)
5. Other important matters concerning education

Chapter 11 Globalization Committee (Deleted February 25, 2014)

Article 34 (Composition) (Amended March 1, 2010) (Deleted February 25, 2014)
Article 35 (Functions) (Amended March 1, 2010) (Deleted February 25, 2014)
Chapter 12 POSTECH Academy Council (Established December 1, 2009)

**Article 36 (POSTECH Academy Council)** The POSTECH Academy Council (hereinafter referred to as “Council”) shall be organized to set the long-term research directions of the University and provide advice to the President of the University with regard to research areas.

**Article 37 (Composition)** ① The Council shall consist of around 10 tenured/tenure-track faculty members appointed by the President of the University.
② (Deleted)

**Article 38 (Term of Office)** ① A Council member’s term of office shall be five years.
② The term of office of a Council member who is appointed to fill up a vacancy due to a member’s retirement, resignation, etc., shall be five years from the date of appointment based on the provisions of Article 5, Clause 2.

**Article 39 (Functions)** The Council shall perform planning and advisory functions for the following matters:
1. Matters concerning the restructuring of academic units and the opening and closing of research centers or research units
2. Matters concerning the determination of the overall research directions and establishment of policies for the University’s long-term development
3. Matters concerning the University’s research structures and operation
4. Matters concerning areas for new faculty recruitment

**Article 40 (Operation Expenses)** To support the smooth operation of the Council, operation expenses may be paid for within the budget.

Chapter 13 Tuition Review Committee (Established November 26, 2010)

**Article 41 (Tuition Review Committee)** The Tuition Review Committee shall be organized to deliberate on matters concerning the budget and the settlement of accounts of the University and the determination of the University’s tuition amounts for the coming year. (Amended November 1, 2013)

**Article 42 (Composition)** ① The Provost & Executive Vice President of the University shall be appointed Chair of the Tuition Review Committee,
② The Tuition Review Committee shall consist of a minimum of seven members including faculty, staff, students, and specialists on the matter. However, no single constituent may represent more than one half of the total number of authorized members of the Committee.

**Article 43 (Functions)** The Tuition Review Committee shall deliberate on the following matters (Amended November 1, 2013):
1. Matters concerning the budget and the settlement of accounts for school accounting
2. Matters concerning the determination of the undergraduate and graduate tuitions for the coming year
3. Other matters presented for consideration by the Committee Chair
Article 44 (Meeting Minutes) The University must prepare the minutes of the Committee meetings and keep them for five years in accordance with the Public Records Management Act.

Article 45 (Mutatis Mutandis Application) For matters regarding the Tuition Review Committee other than those specified in these regulations, the relevant laws such as the Higher Education Act and the Rules for College Tuitions shall apply mutatis mutandis.

Chapter 14 Energy Management Committee (Established March 14, 2011)

Article 46 (Energy Management Committee) The Energy Management Committee shall be organized to help the nation meet its target for greenhouse gas reduction and contribute to the creation of a green campus through energy conservation.

Article 47 (Composition) ① The Energy Management Committee shall consist of the Provost & Executive Vice President of the University, the Vice President of Planning, the Vice President of Research and Industry Affairs, the Vice President of Business Affairs, the Director of the National Center for Nanomaterials Technology, the Deputy Director of the Pohang Accelerator Laboratory, and faculty members appointed by the President of the University. ② The Provost & Executive Vice President of the University shall be appointed Chair of the Tuition Review Committee.

Article 48 (Functions) The Energy Management Committee shall perform the following functions:
1. Development and review of various plans for greenhouse gas reduction and energy conservation
2. Analysis and assessment of greenhouse gas reduction and energy conservation records
3. Review of matters concerning the introduction of new renewable energy
4. Other matters presented for consideration by the Committee Chair

Chapter 15 Equipment Review Committee (Established January 1, 2012)

Article 49 (Equipment Review Committee) ① The Equipment Review Committee shall be organized to ensure an efficient management and operation of research facilities and equipment through a methodical acquisition of research facilities and equipment and the promotion of shared usage. ② Details on the composition and operation of the Equipment Review Committee shall be stipulated separately.

Chapter 16 Degree Verification Committee (Established March 1, 2012)

Article 50 (Degree Verification Committee) ① The Degree Verification Committee shall be organized to objectively verify the validity of the degrees earned by the faculty and staff of the University, new faculty/staff candidates, students and graduates.
Details on the composition and operation of the Degree Verification Committee shall be stipulated separately.

Chapter 17 Fair Admissions Management Committee (Established September 1, 2009)

Article 51 (Composition) ① The Fair Admissions Management Committee shall be composed as follows:
1. There shall be a chair and committee members.
2. The chair of the committee shall be appointed by the President of the University.
3. The committee members shall be appointed by the President of the University with a recommendation from the chair of the committee.

Article 52 (Functions) The Fair Admissions Management Committee shall perform the following functions:
1. Development of measures for ensuring a fair admissions process
2. Pre-/mid-/post-inspection of admissions process
3. Internal review of objections/appeals raised by applicants
4. Development of measures for preventing illicit admissions
5. Other important matters pertaining to fairness of admissions

Addenda

1. These amended regulations shall take effect on April 1, 1997.
2. Matters executed prior to the effective date of these regulations shall be deemed executed pursuant to these regulations.

Addendum

These amended regulations shall take effect on January 7, 1998.

Addendum

These amended regulations shall take effect on December 24, 1998.

Addendum
These amended regulations shall take effect on March 4, 1999.

Addendum

These amended regulations shall take effect on June 1, 2001.

Addendum

These amended regulations shall take effect on May 29, 2003.

Addendum

These amended regulations shall take effect on March 18, 2004.

Addendum

These amended regulations shall take effect on July 6, 2005.

Addendum

These amended regulations shall take effect on December 23, 2005.

Addendum

These amended regulations shall take effect on May 3, 2006.

Addendum

These amended regulations shall take effect on October 12, 2006.
Addendum

These amended regulations shall take effect on April 1, 2007.

Addendum

These amended regulations shall take effect on July 30, 2008.

Addendum

These amended regulations shall take effect on December 16, 2008.

Addendum

These amended regulations shall take effect on December 1, 2009.

Addendum

These amended regulations shall take effect on March 1, 2010.

Addendum

These amended regulations shall take effect on November 26, 2010.

Addendum

These amended regulations shall take effect on March 14, 2011.
These amended regulations shall take effect on January 1, 2012.

Addendum

These amended regulations shall take effect on March 1, 2012.

Addendum

These amended regulations shall take effect on February 6, 2013.

Addendum

These amended regulations shall take effect on November 1, 2013.

Addendum

These amended regulations shall take effect on February 25, 2014.