Operation Regulations of POSTECH Advanced Management and Technology Innovation Program

Established on Dec. 1, 1995
Amended on Apr. 22, 2006

Chapter 1 General Provisions

Article 1 (Purpose) This program, to be established and operated pursuant to Article 42 of the Statutes of the Graduate School of Pohang University of Science and Technology, seeks to provide education to contribute to national and social development by organizational streamlining through development and implementation of innovative technology, technology management, and management innovations for the economic advantage of corporations and public institutions, and build a mutually cooperative system through the relationship between university and society.

Article 2 (Name) This program shall be named POSTECH Advanced Management and Technology Innovation Program (PAMTIP, hereinafter referred to as “Program”). (Partly amended on April 22, 2006)

Article 3 (Office) The office of this Program shall be located within the premises of Pohang University of Science and Technology.

Chapter 2 Classes and Program Duration

Article 4 (Lectures) ① This Program shall offer a total of 32 classes in 16 weeks, with each class having two 75-minute sessions.
② Class schedule shall be distributed to the students before the first day of class.
③ This Program shall consist of the following three courses, and the classes to be offered in each course shall be determined by the Program Steering Committee:
1. Course 1: General understanding of the economy, management, and public environment
2. Course 2: Trend analysis and future prospects for each technology sector
3. Course 3: Technology management, management innovation, technology innovation, and industrial engineering field

Article 5 (Special Lectures) ① If necessary, this Program may open a special lecture in addition to the classes specified in Clause 1, Article 4.
② Lecturers for the special lectures shall be limited to members in leadership positions such as Presidents (Deans) of universities, present and former Members of Parliament, Ministers, and Chairmen of large companies.
Article 6 (Short-term Lectures) This Program may open and operate short-term lectures; details of which shall be determined separately.

Article 7 (Program Duration) ① The duration of this Program shall be 6 months; in principle, this Program will be offered twice a year as follows:
   1. First-semester course: March 1 to August 31
   2. Second-semester course: September 1 to the last day of February of the following year
   ② The first day of class will be determined in accordance with the academic calendar.

Chapter 3 Lecturer

Article 8 (Lecturer) ① Lecturers of this Program shall be professors from POSTECH and other institutions.
   ② Lecturers must fulfill their responsibilities and duties for this Program to be operated for the purposes provided for in Article 1; in particular, lecturers must perform the following duties to the best of their abilities:
   1. Submission of lecture notes
   2. Setting and grading exams
   3. Guidance to students’ thesis
   4. Giving lectures

Article 9 (Lecturing Fees) ① Lecturers shall be paid the prescribed amount of lecturing fees, with outside lecturers paid travel expenses in addition to the lecturing fees.
   ② Lecturing fees and travel expenses shall be determined separately.

Chapter 4 Admission and Selection

Article 10 (Admissions Eligibility) Applicants must meet one of the following eligibility requirements to be considered for admission to this Program:
   1. Holds the following or higher positions: Grade IV public officials, department heads of large companies, executives of small/medium-sized companies, and executive members of the military and the police
   2. Deemed to be qualified as a social leader (lawyer, doctor, etc.)

Article 11 (Application Process) ① Applicants for this Program shall prepare the following documents and submit them with the application fee within the prescribed period:
   1. Application Form (prescribed form)
   2. Copy of certificate of employment or copy of business registration certificate
   3. Other necessary documents
   ② The documents submitted will not be returned and the application fee is nonrefundable.

Article 12 (Admission) Admission to this Program shall consist of special admission and regular admission; students shall be selected through application review as follows:
1. Special admission: Approximately 50% of the students shall be selected at the recommendation of a graduate of this Program, a current student, or a person from large companies.
2. Regular admission: Approximately 50% of the students shall be selected by open competition through newspaper advertisement, etc.

**Article 13 (Admission Capacity)** The admission capacity for this Program shall be less than 50 students, and the actual number of students to be admitted may be adjusted according to circumstances.

**Article 14 (Tuition Fees)**
① Students admitted to this Program must pay tuition within the set time period.
② Tuition is nonrefundable. However, exceptions will be allowed if required by relevant laws and regulations.

**Chapter 5 Completion of this Program**

**Article 15 (Completion of this Program)** To complete this Program, students must satisfy the following:
1. Students must attend a minimum of three-fourths of the total class days.
2. Students must take and pass the examination required for each course provided for in Clause 3, Article 4.
3. Students shall submit a thesis in the prescribed format.

**Article 16 (Attendance)** Any absence for personal reasons (business trip, illness, etc.) shall be regarded as an absence regardless of such reasons. However, supplementary classes may be taken to make up for absences due to monthly seminars or overseas training programs.

**Article 17 (Examination)** Students taking this Program shall take the examination required for each course provided for in Clause 3, Article 4 and earn 60 points or more out of 100 points.

**Article 18 (Thesis)**
① Students taking this Program shall submit a thesis proposal and give an interim presentation during their study in this Program.
② Students shall submit their thesis immediately after the completion of this Program.
③ Forms for the submission of a thesis shall be determined separately.
④ Theses shall be filed for each course and distributed to universities, Chamber of Commerce and Industry, local governments, and corporations.

**Article 19 (Diploma)** Students taking this Program who satisfy the requirements provided for in Article 15 shall be awarded a Diploma.

**Article 20 (Diploma Conferment Ceremony)** In principle, a diploma conferment ceremony for both the first and second semester course students shall be held a day prior to the annual commencement ceremony of Pohang University of Science and Technology; details shall be determined separately.
Chapter 6 Regulations and Awards for Students

Article 21 (Obligation to Observe the School Regulations) Students taking this Program shall observe these regulations and the Statutes of Pohang University of Science and Technology.

Article 22 (Admission Cancellation) Students who fail to fulfill their duties as provided for in Article 21 and commits disorderly conduct shall have their admission canceled.

Article 23 (Leave of Absence and Voluntary Withdrawal) Students unable to continue with this Program due to illness, long-term business trip, personnel assignment, or for other unavoidable reasons may submit an application for leave of absence and obtain approval from the Head of the Program to take a leave of absence or a voluntary withdrawal from this Program.

Article 24 (Returning from a Leave of Absence) Students who have paid their tuition but took a leave of absence may return from the leave by submitting the Request to Return from Leave of Absence application within 2 years. If the amount of tuition upon returning from leave is higher than the amount when taking the leave of absence, however, the difference must be paid.

Article 25 (Enrolled Students’ Status) Students taking this Program shall be classified as enrolled students and have the following rights and responsibilities:
1. Students will be issued a student ID card.
2. Students may check out books in the library.
3. Students may use University facilities.
4. Other rights and responsibilities as students of Pohang University of Science and Technology.

Article 26 (Student Association) Students taking this Program may form a student’s association for autonomous activities; detailed operation regulations shall be determined separately.

Article 27 (Awards) Students taking this Program or who have completed this Program may be granted the following awards with approval from the President of the University (the criteria and details with regard to the awards shall be determined separately):
1. Award for Excellent Academic Performance
2. Award for Excellent Thesis
3. Award for Perfect Attendance
4. Meritorious Service Award

Chapter 7 Supervising Professor and Program Steering Committee

Article 28 (Head of the Program) This Program shall have a Head of the Program who oversees this Program; a faculty member whose position is Associate Professor or higher shall be assigned as Head of the Program.

Article 29 (Supervising Professor) Each course provided for in Clause 3, Article 4 shall have a supervising professor who will report to the Head of the Program; a faculty member whose position is Assistant Professor or higher (including professors from other institutions) shall be assigned as supervising professor.

Article 30 (Program Steering Committee) This Program shall have a Program Steering
Committee (hereinafter referred to as “Committee”) to deliberate on important matters concerning the operation of this Program.

**Article 31 (Composition and Resolution of the Committee) (**

① The Committee shall consist of the Head of the Committee and members of the Committee.

② The Head of the Program shall serve as the Head of the Committee; each supervising professor provided for in Article 29 shall serve as a member of the Committee.

③ A Committee meeting shall be convened by the Head of the Committee; a resolution shall be passed by the consent of two-thirds of the incumbent members.

④ The Committee shall have one secretary who shall prepare and manage the minutes; the secretary shall be assigned from among the staff members in this Program.

**Article 32 (Functions of the Committee)** The Committee shall deliberate and pass a resolution on the following matters:

1. Admission and graduation assessment
2. Thesis review
3. Curriculum selection and lecturer appointment
4. Other important matters concerning the operation of this Program

**Article 33 (Mutatis Mutandis Application)** Statutes of Pohang University of Science and Technology and Statutes of the Graduate School of Pohang University of Science and Technology shall apply to matters other than those provided for by these regulations.

**Addenda**

1. These regulations shall be established and take effect on December 1, 1995.
2. Matters executed prior to the effective date of these regulations shall be deemed executed pursuant to these regulations.

**Addenda**

1. The name of these regulations shall be changed to “Operation Regulations of POSTECH Advanced Management and Technology Innovation Program” following the renaming of this Program from “POSTECH Technology Innovation Executive Program” to “POSTECH Advanced Management and Technology Innovation Program.”
2. The name of these regulations and Article 2 shall be amended and take effect on April 22, 2006.