

Posville Move-in Application Form

Revised date: March 2026.

○ Applicant information

Name		Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	Employee/ Student No. ¹⁾	
Department		Nationality		E - mail	
Expected Length of Residence ²⁾	(YY.MM.DD~YY.MM.DD)	Mobile No.			

Researcher	<input type="checkbox"/> Post-doc. (Post-doctoral Research Associate) <input type="checkbox"/> Research Professor (Within 7 years of appointment after Ph.D.) Degree Acquisition Date (YYYY. MM):
Non-tenure Track	<input type="checkbox"/> Collegiate Professor <input type="checkbox"/> Teaching Associate <input type="checkbox"/> Research Professor <input type="checkbox"/> Academia-Industry Collaboration Professor <input type="checkbox"/> Endowed Professor
Graduate Student	<input type="checkbox"/> master' s (MS) <input type="checkbox"/> doctoral(Ph.D.) <input type="checkbox"/> MS/PhD Integrated
Research Personnel /Administrative Staff (From Affiliated & Resident Research Institute)	<input type="checkbox"/> Researcher (<input type="checkbox"/> Chief <input type="checkbox"/> Senior <input type="checkbox"/> Advanced <input type="checkbox"/> Assistant) <input type="checkbox"/> University Employee (Full-time track annual salary contract)
Others ³⁾	

1) If not issued, leave it blank and inform later to the staff in charge after obtaining your number.

2) Expected Length of Residence: minimum 6 months, maximum 2 yrs (If you would like to continue staying in the residence after 2 years, you can apply for extension by re-submitting a new application form.)

3) Fill the form when there is no available category (Visiting professor, Affiliate faculty, Yonsei University Affiliate faculty, lecturer etc.)

※ Retirees from universities or companies within the Pohang area, as well as applicants with their primary residential registration in Pohang, are restricted from residency

○ Housing Type

A. Single

- Furnished room includes refrigerator, washing machine, air-conditioner

Type	<input type="checkbox"/> Furnished <input type="checkbox"/> Unfurnished <input type="checkbox"/> Does not matter
Family living together	<input type="checkbox"/> Yes <input type="checkbox"/> No

※ If the housing type you applied for is unavailable and the other option is available, you can wait or move-in with your consent.

B. Triple (3 bedroom share Unit)

- Refrigerator, washing machine, air-conditioner are provided for common use. Bed and wardrobe are provided for each room.

Room Type	<input type="checkbox"/> R1 <input type="checkbox"/> R2 <input type="checkbox"/> R3 <input type="checkbox"/> Does not matter
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University Tenancy Agreement (Posville)

Revised date: March, 2026

○ Contract Information

Room No.	bldg unit (<input type="checkbox"/> R1, <input type="checkbox"/> R2, <input type="checkbox"/> R3) ¹⁾	Name		Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
E-mail		Mobile Num.		Nationality	
Department		Employee/ Student No. ²⁾		Length of Residence ³⁾	. . . ~ . . .

Researcher	<input type="checkbox"/> Post-doc. (Post-doctoral Research Associate) <input type="checkbox"/> Research Professor (Within 7 years of appointment after Ph.D.) Degree Acquisition Date (YYYY. MM):
Non-tenure track	<input type="checkbox"/> Collegiate Professor <input type="checkbox"/> Teaching Associate <input type="checkbox"/> Research Professor <input type="checkbox"/> Academia-Industry Collaboration Professor <input type="checkbox"/> Endowed Professor
Graduate Student	<input type="checkbox"/> master' s (MS) <input type="checkbox"/> doctoral(Ph.D.) <input type="checkbox"/> MS/PhD Integrated
Research Personnel/Administrative Staff (From Affiliated & Resident Research Institute)	<input type="checkbox"/> Researcher (<input type="checkbox"/> Chief <input type="checkbox"/> Senior <input type="checkbox"/> Advanced <input type="checkbox"/> Assistant) <input type="checkbox"/> University Employee (Full-time track annual salary contract)
Others ³⁾	

Payment option	<input type="checkbox"/> Cash/Bank Transfer <input type="checkbox"/> Automatic Deduction from Salary
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Monthly fee	- Single: <input type="checkbox"/> Furnished (₩735,000/Month) <input type="checkbox"/> Unfurnished (₩682,000/Month) - Triple (3 bedroom share unit) <hr style="border-top: 1px dashed black;"/> * Young Researcher/Non-tenure track/Affiliated & Resident Research Institute and Employee/Others <input type="checkbox"/> R1 (₩292,000/Month) <input type="checkbox"/> R2 (₩259,000/Month) <input type="checkbox"/> R3 (₩224,000/Month) <hr style="border-top: 1px dashed black;"/> * Short-term Visitor Accomodation <input type="checkbox"/> Single (₩911,000/Month) <input type="checkbox"/> R1 (₩382,000/Month) <input type="checkbox"/> R2 (₩341,000/Month) <input type="checkbox"/> R3 (₩299,000/Month) <hr style="border-top: 1px dashed black;"/> - Account Number: 1005-701-131012 Woori Bank (Account Holder: 포항공과대학교) ※ Fee can be increased, subject to the school policy and inflation. ※ Utility fee (Electricity, water etc,) is charged separately. For tenants living in the triple-style room, each tenant will pay 1/3 of the total monthly utility fee.
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Security Deposit	<input type="checkbox"/> Single: ₩1,500,000 <input type="checkbox"/> 3 bedroom share unit: ₩500,000 - Account Number: 1005-401-136461 Woori Bank (Account Holder: 포항공과대학교)
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- 1) If there is only one tenant living alone in the triple-style room, the person can be reassigned to another house by Posville operation policy.
 - 2) If not issued, leave it empty and inform later to a person in charge.
 - 3) The tenancy period shall be either on a employment contractual basis or for a designated period. If you want to continue living, you must submit a new contract with an extended contract period.
- ※ If there is a waitlist, residents will be given a three-month notice to move out, starting with those who have lived here the longest. (This does not apply to affiliated research institutes or partner organizations that moved in under a lease agreement.)

○ Resident's Responsibilities

- A. Within one week of moving in, tenants must submit a Facility Checklist. Any damage to the facilities caused by the tenant's negligence must be promptly restored to its original condition. If the employment contract is renewed during occupancy, a new employment contract must be submitted. If the occupant's status falls outside the scope of the intended occupancy, eviction is required.
 - B. Tenants may replace indoor fixtures such as wallpaper, flooring, and fluorescent lights at their own expense, if desired. However, any appliances, furniture, and supplies provided by the Housing Services Team cannot be replaced or disposed of arbitrarily. Any replacements or disposals must be restored at the tenant's expense upon discovery
 - C. Monthly rent and utility fees can be paid directly or deducted from salary. However, the final month's rent must be paid in cash before you move out; failure to do so will result in forfeiture of the deposit money.
 - D. Changes after allocation and occupancy approval are not permitted. A new contract must be submitted upon expiration of the occupancy period
 - E. If the following occurs, eviction and forfeiture of the deposit money will apply
 - Co-residing with individuals without access permission or subleasing.
 - ※ Family members can obtain an entry permission from the General Affairs Team.
 - Failure to pay fees and utilities for more than 2 months.
 - In the event of accidents (such as fire) caused by one's own negligence.
 - Bringing pets into the premises.
 - Smoking indoors.
 - Receiving more than 2 noise complaints resulting in communal disturbance.
 - Discarding trash (general/food waste) illegally on more than 2 occasions.
 - Receiving more than 2 reports of personal belongings left in common areas inside/outside the room.
 - F. If one resident leaves in an apartment shared by 3 individuals, the Housing Services Team will inspect common areas (living room/bathroom/balcony, etc.), and evenly distribute cleaning costs among all residents for any damages
- ※ CCTV footage may be reviewed for theft and public order violations.
- ※ I, the undersigned, promise to fully understand and comply with the terms stated in the occupancy agreement and guidelines provided for the use of the researcher's residence facilities. I pledge to fulfill all responsibilities diligently as a resident and accept full responsibility for any negligence occurring during residency. Additionally, I consent to the provision of my personal information.